

TERMS OF REFERENCE

Entertainment Committee

The committee should comprise of the Chair and a minimum of two additional members.

The committee shall work in conjunction with each other and their committee shall:

- Develop an entertainment program to assist in promotion of Comradeship and participation in the social activities.
- Organize and supervise the operation of all Special Events. Plan and produce entertainment for special events, (ie. Vimy night, LA Appreciation, November 11, Veterans' Week, New Year's Eve etc.) and assist other committees (i.e. Ways and Means) with special functions (i.e.; Legion Week celebrations; Installations).
- A written report must be presented to Executive and general meetings following each event. The report will include an income and expense sheet.
- Monitor use of bands to ensure sufficient sales justify the expense. There is no point in bringing in a band if sales aren't increased enough to cover the expense. Remember – bands can't be paid in cash – Branch Bylaws have a limit on the amount that can be paid out in cash.
- Don't run more than one special event at the same time.