

TERMS OF REFERENCE

Sports Committee

At BC/Yukon level branches participate in Curling, Darts, Crib, Euchre and 8 Ball. In the fall BC/Yukon Command issues the rules for the various play downs. Many branches are involved in additional member participation sports such as Golf, Horseshoes, Pool and Shuffleboard, however, these events are not played on a Command level. It is suggested Branches or Zone can organize between Branches play downs for such events that are not played nationally.

By December, zones must commit in writing to participation in the various Command level play downs. Payment of registration fees, as laid out annually, must also be made at that time. Zone Commanders are given these forms in July/August. Any branch with questions concerning participation should contact the Zone Commander.

The branch Sports Chair will establish a committee structure in keeping with the number of sports to be administered. A calendar of events should be posted together with eligibility requirements, rules, dates, venues, entrance fees and other anticipated costs. Committee members should encourage participation by membership in the activities being offered.

Responsibilities and duties for committee members would include determination of event requirements. Costs associated with individual events, from rentals to banquets to trophies should be prepared, together with income from entrance fees, concessions; and banquet fees. Accumulation of anticipated expenditures and income should be received and checked by the Chair before submission to the Branch Finance committee for the establishment of a budget for each event. The budget needs to be included in the overall budget for the branch as approved by the general meeting.

Duties of committee members must include understanding the general and technical rules for each sport. Committee members must understand the eligibility rules established at other levels of the organization. A clear understanding of the regulations will minimize difficulties for players/teams advancing to Provincial or Dominion championships. If eligibility does not conform to Provincial or Dominion level play downs participants risk disqualification at those levels.

For each event a Head Referee will be appointed and identified and will be the final determiner of rule interpretation, dispute resolution and will ensure fair play in competition. In addition, an outline plan for the term of office, the events to be held, dates to remember, and the considerations (for the current year) should be placed in a 'how to' file which can be updated after each event/tournament and be in place for use as a guide to future incoming committee members.

With respect to BC/Yukon Command level, Member Participation Sports events circulars are issued in the fall to all branches. Branches are encouraged to submit bids to host Command level events. It's a great way to get extra revenue for the branch through the operation of the licensed premises.

Hosting a Play down

The BC/Yukon Command Sports Committee has guidelines to assist whether you are hosting a branch, zone or Command play down. These are available upon request from the BC/Yukon Command office.