

TERMS OF REFERENCE

Vice President

One or more Vice Presidents are elected to assist the Branch President in the performance of duties. The offices held by Vice Presidents are, in order of rank, the second most important to that of the President. It is critical to the welfare of the branch to have a well-trained 1st Vice President. The positions of Vice President are to be regarded as training or grooming positions for the Branch President position.

In the absence of the Branch President, all rights and powers are transferred to the Vice President according to their seniority of office. The 1ST Vice President will succeed the President automatically if the President cannot complete their term. Generally, the Vice President cannot refuse to move up, they would have to resign if they do not want to assume the higher position.

It is recommended that members who have recent previous Executive experience in the Legion should fill Vice Presidential positions. Some branches have restrictive wording in their bylaws to ensure previous branch experience. In most branches, the Vice President would be expected to Chair at least one committee for their term of office as well as participate in executive decision making.

The President and officers of the branch should make themselves knowledgeable with the following reference documents:

- Command policy as published
- Individual Branch Bylaws
- Ritual and Insignia
- General Bylaws
- BC/Yukon Bylaws
- Act of Incorporation
- Rules of Procedure for Legion Meetings
- BC Legion Act
- Performance Standards Policy
- Zero Tolerance Policy
- Harassment & Bullying in accordance of General Bylaws and BC/Yukon directives