

BC/Yukon Command of the Royal Canadian Legion - Poppy Fund Special Use Expenditure

**PLEASE NOTE: Approved SUE's must be spent in the same Poppy year that they are approved.
Please complete one form per donation. All SUE donations require prior Provincial Command approval before dispersement of funds**

BRANCH NO. _____ BRANCH NAME _____

MOTION: m/s/c at the General Meeting held on the _____ day of _____ 202 _____

CHOOSE ONE OF THE FOLLOWING: All SUE applications require prior BC/Yukon Command Approval

403ii a \$ _____ **Housing Accommodation or Care Facilities:** Up to 50 % of the current balance, to repair or furnish housing accommodation and care facilities, including hospice facilities and hospital wards/rooms for Veterans.

403ii b \$ _____ **Medical Training, Medical Research:** Up to 50% of the current balance, for medical training and medical research with a focus on Veteran support. To include funds for the training of personnel as identified and as approved to operate the Branch defibrillator.

403ii c \$ _____ **Medical Appliances:** Up to 50% of the current balance such as but not limited to, medical thermal imaging cameras and defibrillators which will assist in the care of Veterans within the community.

403ii d \$ _____ **Veterans Services:** Up to 50% of the current balance, for support of Legion Branch drop-in centers or facilities that support Veterans services only as long as these provide known support to Veterans in the community.

403ii e \$ _____ **Relief of Disasters:** Up to 50% of the current balance, for donations for relief of disasters declared by the federal or provincial governments. Funds raised for this use must be allocated as per the direction for use of Poppy Funds outlined in this manual. Additionally, this provision can include a one-time expenditure per event of up to \$500 for Branch public safety items necessary for the protection of our Veterans (i.e. touchless hand sanitizing stations).

403ii f \$ _____ **Monuments:** Up to 25% of the current balance, for the purpose of constructing, maintaining, or preserving local monuments to Veterans. The 25% must not exceed 50% of funds required to construct, maintain or preserve local monument. INCLUDE A COPY OF THE REPAIR BILL or QUOTE.

403ii g \$ _____ **Support of Cadet Units:** Up to 20% of the current balance to support and encourage Cadet Units that have assisted the Branch with the Poppy Campaign or other Remembrance activities. Cadet units are defined as Sea Cadets, Army Cadets, Air Cadets, Navy League Cadets and Junior Canadian Rangers. An allotment would be for assistance to Cadet units, not reimbursements for individual expenses. See "Example" in Subsection 403.i.e.

403ii h \$ _____ **Annual Veterans Visit:** Up to \$35.00 per meal, per Veteran/spouse/caregiver, to provide a biannual (2x) visit to branches and/or when feasible due to age/condition of the Veterans, to also host in a convenient location both for the Veterans and/or a spouse/caregiver who is accompanying a Veteran, or a Veterans surviving spouse accompanied by a caregiver to offer a meal and camaraderie. The amount is authorized from Poppy Trust Funds to cover the cost of the meal only and must not include the cost of any alcoholic beverages or other services, such as entertainment or gratuity. Details of the event, including a sign-in log and receipts must be submitted after the event. Confirm number in attendance _____. PRIOR APPROVAL must be obtained before the event. Event Date: _____.

403ii i \$ _____ **Transportation:** Up to 50% of the current balance, for occasional day trips for Veterans.

403ii j \$ _____ **Accessibility Modification:** Up to 50% of the current balance, to cover the cost of installation, maintenance and repair to personal lifting devices installed in branches for the purpose of assisting Veterans, their families, and other persons with disabilities. Installing or retrofitting the branch's handicap access entrance with a handicap ramp and door operator and only one entrance per Branch. If necessary, funding for a replacement door in this instance only is also authorized. To cover the cost of installation of a washroom door, toilet and sink for the purpose of assisting Veterans, their families and other persons with disabilities.

**** Please refer to the Poppy Manual for Section 403ii k.**

403ii l \$ _____ **Transition Programs for Veterans:** Up to 25% of the current balance for the purpose of funding transition programs related to the training, education and support needs of Veterans. Including BSO-OSI Veteran's initiative at the branch level (VetBuild, Buddy Check Coffee) and BSO-OSI Command Veterans initiative programs and for the research, development and evolution of these programs and projects. Please contact Command Office for guidance.

403ii m \$ _____ **Operational Stress Injury Service Dogs:** Up to 25% of the current balance, for the purposes of supporting costs associated with the initial purchase of Operational Stress Injury Service Dogs. Please indicate in the description if the donation is to VICD or PADS

403ii n \$ _____ **Support to Resource Centres:** Up to 25% of the current balance to support community programs and services to resource centres that support Veterans, i.e. Military Family Resource Centre.

403ii o \$ _____ **Support to a Visiting Hospice Program:** Up to 25% of the current balance to support a Visiting Hospice Program with a view to supporting Veterans. Program outlines in article 402.iii.c and article 501.iv.f apply

403ii p \$ _____ **Custom-Made Adaptable Sports Equipment & Recreational Gear:** Up to 25% of the current balance towards the purchase of adaptable sports equipment or recreation gear for Veterans diagnosed with an OSI, injury or permanent disability.

All SUE's require BC/Yukon Command Approval by the Command Treasurer, who has the authority to approve individual special use expenditures up to \$5,000. Individual requests in excess of \$5,000 are referred to the Admin Committee. A copy of the meeting minutes showing membership or executive approval MUST be included for all SUE applications.

State CURRENT Poppy Fund Bank Balance as of (date) _____ \$ _____

Describe the exact/specific purpose of the donation _____

SIGNED _____ Date _____

Print Name _____ Email _____