



BC/Yukon Command

#101 – 17618 58 Avenue
Surrey, BC V3S 1L3
Tel: (604) 575-8840
Fax: (604) 575-8820
admin@legionbcyukon.ca

legionbcyukon.ca

DATE

REGISTERED MAIL

NAME

MAILING ADDRESS

CITY & PROV

POSTAL CODE

Comrade LAST NAME:

Under the provisions of Sections 304 a. ____ of the General By-Laws, a complaint was lodged against you by member Comrade FIRST & LAST NAME at Branch # NAME OF BRANCH on DATE OF COMPLAINT. Received in Branch office on DATE OF RECEIPT via TYPE OF ARRIVAL (REGISTERED MAIL, HAND DELIVERED).

The complaint was then referred to the Branch President who reviewed the complaint. The Branch President has ruled this complaint as properly lodged and a Complaint Committee is being appointed to deal with this matter in accordance with Section 308 of the General By-Laws.

You will receive correspondence directly from the Complaint Committee Chair after the committee has been formed. All timelines commence from the date the complaint was received in our office on DATE RECEIVED.

The findings and recommendations of the Complaint Committee will be forwarded to the Secretary of the Branch within 30 days of the hearing, as well as both parties to the complaint. As per Section 310 the decision of the Complaint Committee shall be effective immediately, except in the case of expulsion from the Legion.

Yours truly,

BRANCH PRESIDENT'S NAME

President Branch # NAME OF BRANCH